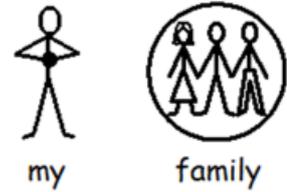
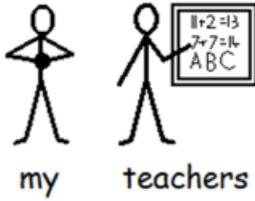


Who could you email?



Can you fill in the gaps in this email?

my teachers

Dear teacher,

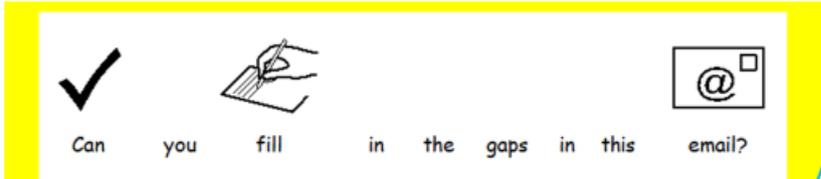
How are _____? What have you been _____?

My favourite assembly so far has been about _____.

I am at home with _____.

I am feeling _____.

From _____.



Microsoft Word ribbon: File, Message, Insert, Options, Format Text, Review, Help. Tell me what you want to do.

Clipboard: Paste, Cut, Copy, Format Painter.

Basic Text: Bold, Italic, Underline, Text Color, Paragraph styles.

Names: Address Book, Check Names.

Include: Attach File, Attach Item, Signature.

Tags: Assign Policy, High Importance, Low Importance.

My Templates: View Templates.

Send: To, Cc, Subject.

Dear friend,
How are _____? What have you been _____?
At home I have been _____.
My favourite activity so far has been _____.
From _____.